



**SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS**

*"Where Learning is the Expectation  
And Caring is a Commitment"*

**THOMAS KENNEDY**  
DISTRICT 1

**VIRGINIA BRYANT**  
DISTRICT 2

**PATRICIA DEUTSCHMAN**  
DISTRICT 3

**BILL MURRAY**  
DISTRICT 4

**LINDA B. POWERS**  
DISTRICT 5

Date: January 5, 2011

To: Principals, ESE Specialists

From: Julie Kelsay, Coordinator of Exceptional Student Education

Subject: Annual Exceptional Student Education Parent Survey

The annual ESE Parent Survey will be available online to parents February 1, 2011, through June 30, 2011. Paper surveys will not be mailed to parents as has been done in previous years. All parents of students with a disability will have the opportunity to respond to this survey. There will be separate surveys for parents of preschool children and those with kindergarten through grade twelve students. I will be working with the ESE Specialists to provide information and assistance throughout this process. I respectfully request that your school take the following action steps, and any other steps that your school could implement, in an effort to communicate with parents:

1. Include information regarding the survey in your monthly parent newsletters beginning in January, 2011, and include each month until the end of school. I have attached a blurb for your newsletter if you would like to use. Please feel free to change as needed.
2. Have teachers include information regarding the survey in their parent newsletters beginning in January 2011, and include each month until the end of the school year.
3. Have PTA include information regarding the survey in their parent newsletters beginning in January 2011, and include each month until the end of the school year.
4. Create a link to the parent survey on your school's website. There will also be a link on the District's website. [www.esesurvey.com](http://www.esesurvey.com)
5. Designate a place in your school where parents can access a computer to complete the survey should they not have computer access at home.
6. Highlight the ESE Parent Survey during spring open house or parent involvement activities and designate a place for parents to access a computer to complete the survey.
7. Your ESE Specialist should share information regarding the survey with parents at IEP meetings.

Thank you for your assistance. Please feel free to contact me with any questions or concerns that you may have regarding this process.

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Newsletter blurb:

**ESE Parent Survey:** The annual ESE Parent Survey will be available online beginning in February 1, 2011, at [www.esesurvey.com](http://www.esesurvey.com) . All parents of students participating in an Exceptional Student Education (ESE) program are encouraged to respond to this survey. The link to this survey will be posted on our school website, as well as the District website beginning February 1, 2011. If you do not have access to a computer at home, you will have the opportunity to use a computer at the school to complete the survey. You may also request a paper copy of the survey by contacting the ESE Specialist at your child's school. Please take a moment to complete this online survey.